

JEFFERSON PARKWAY PUBLIC HIGHWAY AUTHORITY
SUMMARY OF MINUTES OF REGULAR MEETING
JANUARY 16, 2009 9:00 AM
ARVADA CITY HALL -- 8101 RALSTON ROAD
ARVADA, COLORADO 80001

I. Call to Order by Chairman McCasky

Chairman Kevin McCasky called the meeting of the Jefferson Parkway Public Highway Authority (JPPHA) to order at 9:00 a.m. Present were Chairman Kevin McCasky, Vice-Chair Robert Frie, Director Pat Quinn, and Dr. Mark Johnson, Member representing the Regional Air Quality Council

Also in attendance were Bill Ray, Interim Executive Director; Ed Icenogle, Legal Counsel for the JPPHA, of Icenogle Norton; Chris Daly, City Attorney for City of Arvada; Bill Tuthill, Attorney for City and County of Broomfield; Ellen Wakeman, Jefferson County Attorney; Kevin Standbridge, Broomfield; Jim Moore, Jefferson County;

II. Pledge of Allegiance

III. Acknowledgments from the Board

- a. The board recognized Faye Griffin, newly elected Jefferson County Commissioner and the new alternate for the Jefferson County Parkway Public Highway Authority from Jefferson County.

IV. Election of Officers

- A. Chair, Vice-Chair, Treasurer, Secretary

Director Quinn moved that the officers stay the same for 2009 as they were in 2008. Director Frie seconded the motion.

The following votes were cast on the Motion:

Those voting Yes: McCasky, Frie, Quinn

The motion was Approved.

V. Organizational matters:

- a. Set time, date and place for regular meetings

Executive Director Bill Ray said this is the meeting for regular matters to be considered on an annual basis. He said we can continue to hold the meetings here in the Arvada City Council chambers and that we would post the same. He said the meetings are set for the third Thursdays of January, April, July and October at 9:00 a.m.

Director Quinn moved that the dates, times and locations be set for 2009. Director Frie seconded the motion.

The following votes were cast on the Motion:

Those voting Yes: McCasky, Frie, Quinn

The motion was Approved.

- b. Designation of public posting locales for notice of regular and special meetings

Mr. Ray stated that the three jurisdictions, Jefferson County, the City and County of Broomfield and that the City of Arvada all post the meetings in a public location.

Director Quinn moved that the same locations be designated for 2009. Director Frie seconded the motion.

The following votes were cast on the Motion:

Those voting Yes: McCasky, Frie, Quinn

The motion was Approved.

VI. Approval of Minutes of the December 11, 2008 Special Meeting.

Director Quinn moved to approve the Minutes of December 11, 2008. Director Frie seconded the motion.

The following votes were cast on the motion:

Those voting Yes: McCasky, Frie, Quinn

The motion was approved.

VII. Report of the Project Manager

Bill Ray, Executive Director, reviewed the general activities that the Authority has been undertaking. Mr. Ray said he would recommend that the application for DRCOG for an amendment to the fiscally constrained plan be made in DRCOG's second cycle this year and also make application for the 1601 feasibility process to match that timing.

VIII. Report of the General Counsel

A. Status of CORA (Colorado Open Records Act) Requests

Mr. Ed Icenogle, General Counsel, discussed the frequent open records request from the City of Golden.

Chairman McCasky said he feels the Authority should get reimbursed for the costs of producing the information, including the staff research time.

Mr. Icenogle introduced Tamara Gilida, an attorney with his firm, who reviewed the provisions of Amendment 54 with the Authority.

Mr. Icenogle said their recommendation is to be conservative and put the protective language into the contracts.

IX. Report from the Board of Directors - None

X. Report of the Interim Executive Director

a. Introduction of R.S. Wells

Mr. Ray introduced Denise Denslow and Bob Brooks from R.S. Wells who will serve as custodian of record for the JPPHA. He referred to the Engagement letter that is being presented to the JPPHA.

Director Frie moved that the Director of the Authority be authorized to sign the engagement letter. Director Quinn seconded the motion.

The following votes were cast on the motion:

Those voting Yes: McCasky, Frie, Quinn
The motion was approved.

b. Follow-up on JPPHA Board Expansion

Chairman McCasky asked that this item be tabled until the summer and the members of the Authority agreed.

c. Recommendation for Financial Advisor

Mr. Ray said Mr. David Miller, Public Financial Management Group, Inc., has offered their services at no cost or obligation to the Authority wherein they would take the information we would provide them, i.e. engineering costs, traffic projections, and they would provide a preliminary feasibility analysis and suggestions on market timing and market approach. Mr. Ray said this is an extraordinary opportunity and he said he would recommend the Authority enter into a Letter of Limited Engagement with this firm.

Director Frie moved to authorize the Chairman to enter into an agreement, approved by Mr. Icenogle with Mr. David Miller's firm. Director Quinn seconded the motion.

The following votes were cast on the motion:

Those voting Yes: McCasky, Frie, Quinn
The motion was approved.

d. 2008 Year-end budget report

Mr. Bill Ray referred to the budget report handed out prior to the meeting. He said there is a carry-over of approximately \$57,800 to 2009.

XI. Public Comment (3 minute limit) - None

XII. Executive Session

a. Discussion of matters being negotiated, Pursuant to CRS 24-6-402(e)

Mr. Ray said this executive session is not needed.

XIII. Adjournment – 10:15 .a.m.

Kevin McCasky, Chairman

Christine A. Koch, Recording Secretary