

**Jefferson Parkway Public Highway Authority
Summary of Minutes of Regular Meeting**



**January 21, 2016 at 3:00 p.m.
Arvada City Hall
8101 Ralston Rd., Arvada, CO
Council Conference Room, 3RD Floor**

I. Call to Order

Chairman Don Rosier called the meeting of the Jefferson Parkway Public Highway Authority (JPPHA) to order at 3:01 p.m. Present were Vice-Chairman Greg Stokes; Director Marc Williams; Director David Jones; and Director Randy Ahrens.

Also in attendance were Bill Ray, *Staff to JPPHA*; Tamara Seaver, *Legal Counsel for the JPPHA*; Bill Tuthill, *Broomfield City and County Attorney*; Chris Daly, *Arvada City Attorney*, Kevin Standbridge, *City and County of Broomfield*, Libby Szabo, *Jefferson County Commissioner*; Steve Durian, *Jefferson County Transportation Director*; Kate Newman, *Jefferson County*; Ralph Schell, *Jefferson County Open Space*, and Howard Kenison, *Attorney*

II. Pledge of Allegiance

III. Consent Items

- A.** Director Williams made a motion to approve the December 11, 2015 meeting minutes. Director Ahrens seconded the motion.

The following votes were cast on the Motion:

Those voting Yes: Rosier, Stokes, Williams, Jones, Ahrens

The Motion was approved.

- B.** Director Williams made a motion to approve Resolution 16-01 Adopting a Public Records Retention Schedule. Director Ahrens seconded the motion.

The following votes were cast on the Motion:

Those voting Yes: Rosier, Stokes, Williams, Jones, Ahrens

The Motion was approved.

- C.** Director Williams made a motion to approve the Icenogle Seaver Pogue 2016 Letter of Engagement. Director Ahrens seconded the motion.

The following votes were cast on the Motion:

Those voting Yes: Rosier, Stokes, Williams, Jones, Ahrens

The Motion was approved.

- D. Director Williams made a motion to approve the LS Gallegos 2016 Contract Extension. Director Ahrens seconded the motion.

The following votes were cast on the Motion:

Those voting Yes: Rosier, Stokes, Williams, Jones, Ahrens

The Motion was approved.

IV. **Annual Actions**

- A. Director Ahrens nominated himself as board Secretary. Director Williams made a motion to accept Director Ahrens' nomination as well as retain the remaining board officer positions held in 2015. Director Jones seconded the motion.

The following votes were cast on the Motion:

Those voting Yes: Rosier, Stokes, Williams, Jones, Ahrens

The Motion was approved.

Chair: Doñ Rosier
Vice-Chair: Greg Stokes
Secretary: Randy Ahrens
Treasurer: Marc Williams

- B. Director Williams made a motion to approve Resolution 16-02 Concerning Annual Administrative Items. Director Stokes seconded the motion.

The following votes were cast on the Motion:

Those voting Yes: Rosier, Stokes, Williams, Jones, Ahrens

The Motion was approved.

V. **Report from Staff**

- A. Bill Ray requested the board's approval to proceed with a Traffic Consultant Request for Qualifications (RFQ) and subsequent Request for Proposal (RFP) relating to the section 1601 process. Director Williams made a motion to proceed with both the Traffic Consultant RFQ and issuance and review of the subsequent RFP. Director Jones seconded the motion.

The following votes were cast on the Motion:

Those voting Yes: Rosier, Stokes, Williams, Jones, Ahrens

The Motion was approved.

VI. **Report from General Counsel**

- A. Tamara Seaver reported on an inquiry received regarding private activity bonds.

VII. **Report from the Board of Directors**

- A. Chairman Rosier reported on a recent West Connect meeting.

VIII. **Public Comment**

- A. David Graham asked questions regarding the proposed parkway alignments.

IX. **New Business - None**

X. **Executive Session**

- A. Discussion of matters being negotiated, Pursuant to CRS 24-6-402(4)(e)
- B. Discussion of matters regarding land acquisitions, Pursuant to CRS 24-6-402(4)(a)
- C. Discussion of matters regarding legal advice, Pursuant to CRS 24-6-402(4)(b)

Tamara Seaver, Legal Counsel, stated there were matters for Executive Session as shown above.

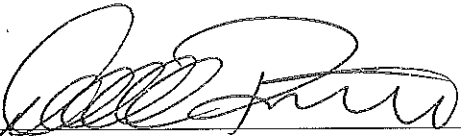
Director Williams made a motion to move into Executive Session. Director Stokes seconded the motion.

The following votes were cast on the Motion:

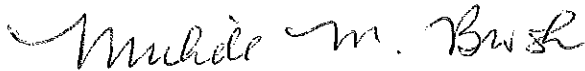
Those voting Yes: Rosier, Stokes, Williams, Jones, Ahrens
The Motion was approved.

XI. **Adjournment**

- A. Chairman Rosier adjourned the meeting at 4:00 p.m. following the Executive Session.



Don Rosier
Chairman



Michele Broski
Recording Secretary

